

Minutes

Meeting of CLCS Board of Trustees

Tuesday, March 28, 2017

4:45p.m. – 6:45p.m.

133 Hancock St., Dorchester

Present: Lisa Wong, Stephanie Perrin, Erika Sanchez, Keree Simmons, Myriah Johnson, Gary Gut, Elaine Ng., Kitty Pell, Maisha Douvon-Cover, Kay Sloan, Martha Kleinman, Bob Grinberg, Brad Richardson, Clay Rives, Danna Mauch, Anne Snyder, Bethany Ford, Melanie Sheffield

Absent: Staverne Miller

Staff: Linda Nathan (CAS), Seth Racine (CAS), Nicole Mack, Josue Gonzalez, Bea Abascal, Allison Chow, John Chistolini, Cecilia Soriano

AGENDA

Gary Gut called the meeting to order at 4:50p.m.

I. Public Comment – None

II. Minor Amendment/Calendar:

A short background was given on this request for a Minor Amendment to the Charter to change the school's start time for a uniform start across all grades. due to limitations of the BPS availability, the start will be for 9:30a.m. However, by eliminating the ½ day on Wednesday, the actual amount of annual time for instruction is increased. Nicole, Mack, Principal, presented detailed plans for staff professional development next year which will mostly occur before school starts. There was discussion regarding the impact to pick up and drop off as a result of a 9:30a.m. start time. Nicole is in the process of contracting with a high quality group for pre-school and after-school program

Gary Gut made the Motion: to approve the revised school day and schedule. Brad Richardson seconded the motion. It passed unanimously.

III. Budget

Bob Grinberg, Chair of the Finance Committee, presented the considerations for the 2017-2018 budget.

- Asks for preliminary approval of budget so that administration can begin hiring people needed for next year.

- This budget also allows the school to go forward to build another building

Gary Gut made the Motion: to approve the framework suggested by the Finance Chairman for building the final budget and to earmark the increase for instructional staff as an investment for the school's future. Brad Richardson seconded the motion and it was unanimously approved.

IV. School Report/Update on Student Academic Data

Nicole Mack, Principal, reviewed the proposed new schedule in detail.

Josue Gonzalez, Director of the El Sistema program spoke of the enhancements for both students and faculty which the proposed new schedule would bring.

These are:

- more instructional time for students,
- additional music integration
- consistent schedule across Grades K-8

Seth Racine explained the progress made by students as shown by the charts in the Star Assessment Update for Reading and math grade level equivalency.

V. Vote on Bylaws and Organizational Structure

These revised Bylaws and new Organizational Structure were approved by the Board and submitted in the Fall to DESE for DESE staff comments. The final revisions require a new vote of approval.

Martha Kleinman, moved to approve the new revised Bylaws and Organizational Structure as presented. Stephanie Perrin seconded the motion and it was unanimously approved.

VI. Governance Committee

Minutes of the most recent governance Committee meeting were distributed by Stephanie Perrin., Chair of the Governance Committee. These included:

- suggestions of things to be done by this committee: such as ½ day orientation for new Trustees, more social gatherings for all Trustees, benefit events, Board skills matrix, reporting structure for all three entities.
- Process for discussing Board Composition
- Board Education/Support
- Review of 2016-2017 Goals

VII. Development Update

- Melanie Sheffield, Co-Chair of Development Committee, began by stating that Fundraising is at \$376,000 and that is before \$13,000, which just came in, had been included:
- The Development Committee is right on track to achieving its goal of \$500,000 for this year.
- There is still ¼ of the year to go
- 80% of the Board has given or pledged.
- There will be a Deep Dive into Development in April
- Request to bring new friends and colleagues to upcoming events to introduce them to the school. These are: April 12th at the BPL; Friday Finales on March 31st, April 28th and May 26th; Visiting Days; April 4th at 133 Hancock and May 5th at 2120 Dorchester, both at 10:30 a.m.
- The Annual Meeting is on June 20th and will include dinner.

VIII Executive Session – Real Estate Negotiation – Roll Call

Gary Gut asked for a Roll Call to move into Executive Session to discuss real estate negotiations. Myriah Johnson – yes, Erika, Sanchez - yes, Brad Richardson yes, Stephanie Perrin – yes, Bob Grinberg – yes, Anne Snyder, - yes, Melanie Sheffield – yes, Clay Rives – yes, Bethany Ford – yes, Martha Kleinman – yes, Gary Gut – yes, Eileen Ing – yes. Maisha Douvon Cover - yes Kay Sloan – yes, Kitty Pell – yes, Stephanie Perrin – yes, Keree Simmons – yes.

The meeting was adjourned at 6:30 p.m.