

CLCS Board Meeting Minutes
November 12, 2019, 5:30 pm - 7:00 pm
Conservatory Lab Charter School-Lower Campus
133 Hancock Street, Dorchester, Ma 02125

2019-2020 CLCS Board of Trustees Goals

1. Support the administration, faculty, and students in continuing to strengthen campus life and outcomes
2. Complete construction of new Upper School building.
3. Support and coordinate in every way possible the successful completion of the final phase of the capital campaign for the new school building.
4. Strengthen communication and transparency among partner organizations and parent group.

-----**4:30-5:30pm Training Session for Trustees on Open Meeting Law**-----

Present: Kay Sloan, Gary Gut, Sandy Yeung, Ceferina Murrell, Lynn Cetrulo, Martha Kleinman, Elaine Chow, Erika Sanchez, Rev. Groover, Curtis Warner,
Staff: John Chistolini, Andres Barraza, Nicole Mack, Tess Plotkin, Rick Tagliaferri,
Guests: Jill Davidson, Seth Racine, Zakiyyah Sutton

-----**5:30-7:00pm CLCS Board Meeting**-----

Present: Kay Sloan, Gary Gut, Sandy Yeung, Ceferina Murrell, Lynn Cetrulo, Martha Kleinman, Elaine Chow, Erika Sanchez, Rev. Groover, Curtis Warner, Lisa Wong
Staff: John Chistolini, Andres Barraza, Nicole Mack, Tess Plotkin, Rick Tagliaferri,
Guests: Jill Davidson, Seth Racine, Zakiyyah Sutton

Meeting began at 5:37pm.

Meeting opened. Quorum present.	5:37pm
1. Public Comment -No public comment	

<p>2. Approval of September 2019 Board Meeting Minutes</p> <p>-Board Chair Kay Sloan made the formal request to approve the September 2019 Board Meeting Minutes. Martha moved. Rev. Groover seconded.</p> <p><i>Action: Minutes unanimously approved.</i></p>	<p>5:37-5:39pm</p> <p>Documents:</p> <ol style="list-style-type: none"> 1. September 2019 Board Meeting minutes
<p>3. School updates</p> <p><i>---Report on school goals and MCAS:</i></p> <p>CLCS Principal Nicole Mack presented on the progress of MCAS results and the school's efforts to address any discrepancies in student learning. Her report revealed an overall increase in ELA proficiency throughout the grades, more varied responses in science, and an increase in how the school rates in terms of the State's accountability measures.</p> <p><i>-- Report on El Sistema year to date and plans for year:</i></p> <p>Director of El Sistema Tess Plotkin presented updates on the goals for the El Sistema program. She presented that the two main areas of work are curriculum and program alignment, and assessment. Components of all three frameworks are physio-motor, social emotional, and creative expression.</p>	<p>5:39pm-6:10pm</p> <p>Documents:</p> <ol style="list-style-type: none"> 1. 2019 MCAS Summary PowerPoint 2. School Reports
<p>4. Executive Committee Report</p>	<p>6:10-6:40pm</p>

--There was a request from DESE to include plans for going forward. We propose to send a notice to the foundation and CAS to terminate the tri-party agreement. This agreement is not needed at this time. CLCS' arrangements with the Foundation are documented in an agreement with the Foundation. The tasks that CAS has performed for CLCS, including mentoring of leadership of the school and dissemination, have been done on a volunteer basis, with no payment for any such services.

- Governance will continue to review the contract between CLCS and the Foundation and any continued voluntary services provided by CAS to CLCS and will follow up with the board as appropriate.

Board Chair Kay Sloan requested a vote to notify the Foundation and CAS of its intent to terminate the tri-party agreement between CLCS, CAS, and the CLCS Foundation effective June 30th, 2020. Gary moved. Martha seconded.

Action: Vote on notice to terminate the tri-party agreement between CAS, the Foundation, and CLCS unanimously approved.

Documents:

1. CLCS Dese Response Letter

<p>5. Finance Committee report</p> <p>- Director of Finance Andres Barraza provided an overview of the audit for the last fiscal year, in addition to the current fiscal year's financials as of the September 30, 2019.</p> <p>--The school is currently on track to meet its budgeted surplus of \$1.2 million. The only items that may impact the surplus are achieving the fundraising goal of \$423k and legal fees. Andres then presented the fiscal year 2019 audit. He informed the board the Finance Committee met on October 24, 2019 with Dave Murphy, the school's external auditor, to review and approve the budget. Per the board's delegation, the Finance Committee approved the fiscal year 2019 financials. The audit was submitted to the DESE on October 30, 2019, two days prior to the deadline of November 1, 2019. Andres went on to explain the main difference between this year's audit and last year's is the consolidation of the school's financials with the foundation's and the Realty Corp's. This consolidation was decided by the school's external auditor and is in compliance with the Government Accounting Standards Board (GASB).</p>	<p>6:40-7:09pm</p> <p>Documents:</p> <ol style="list-style-type: none"> 1. CLCS Final Audit Report
<p>6. Facilities update</p> <p>Board member Gary Gut provided an overview of the progress on the</p>	<p>7:09-7:14pm</p>

<p>construction of the new building. The steel is up in the air up to the third floor and almost half of the money has been spent. The schedule is a little delayed due to underground oil tanks and a worker who was injured on the job. The new deadline now is mid-July and that will depend largely on the weather. The steel will be all down by November 27th.The gym steel structure will start in late November.</p>	
<p>7. Capital Campaign update The Director of the Capital Campaign Rick Tagliafferi provided an update on the fundraising progress for the Capital Campaign, which is nearing closer to its target.</p>	<p>7:14-7:20pm Documents: 1. Capital Campaign Update report</p>
<p>8. Education Committee report -Education Committee member Lisa Wong reported that the committee met with school leadership and FAN to find out what the goals and needs are. There will be a Middle School Task Force meeting to unpack what they learned.</p>	<p>7:20-7:25pm</p>

<p>9. CAS Updates</p> <p>-Board member Lisa Wong provided an overview of the CAS-sponsored Next Wave event which she participated in as a moderator. She summarized the high-level discussion with panelists about how arts affected their education, the demonstration of teaching and learning by CLCS, fascinating workshops, an engaging orchestral performance led by Aithan Shapira, and a performance by the CLCS Foundation's own Zakiyyah Sutton.</p>	<p>7:25pm-7:30pm</p>
<p>10. Adjournment</p> <p>-Board Chair Kay Sloan motioned to adjourn the meeting at 7:30pm. Martha moved. Lynn seconded. All approved.</p>	<p>7:30pm</p>
	<p>Other documents used during meeting:</p> <ol style="list-style-type: none"> 1. CLCS November Board Meeting Agenda 2. November Development Report 3. CAS October Board Report