

CLCS Board Meeting Minutes  
September 20, 2018, 5:00 pm - 7:00 pm  
2120 Dorchester Ave - Dorchester, MA

Attending: Gary Gut, Kay Sloan, Brad Richardson, Erika Sanchez, Sandy Yeung, Elaine Chow, Kitty Pell, Rev. Gregory Groover, Kimberly Nelson

Staff: Allison Chow, Sara Rosales, Linda Nathan, Allida Warn, Rick Tagliaferri, John Chistolini, Seth Racine

Absent: Melanie Sheffield, Martha Kleinman, Bob Grinberg

Meeting began at 5:09 pm.

I. Public Comment

- A. Kay, the Board Chair, asked the CLCS parents, Erika Sanchez and Sandy Yeung, and Chief Operations Officer, John Chistolini
- B. Erika Sanchez explained that her children were a bit nervous but everything went smoothly as school started and everyone is very excited now that soccer is included at CLCS.
  - 1. Erika also noted that the Open House was fantastic
- C. Sandy Yeung discussed that one of her children is in the Lower School, and the other in the Upper School. She said there was a great start and that the parents' barbeque from 9/15 was wonderful.
- D. John Chistolini stated that this is the fifth opening of CLCS and that this was the best opening thus far. The only negative cited was the Boston public transportation system that has contributed to CLCS losing students
- E. There was also discussion about the 9/15 All Boards Retreat, noting its success.

II. Approval of June 2018 Board Meeting minutes

- A. Gary invited a motion to approve the June 2018 Board meeting minutes
- B. Brad seconded the motion. The motion to approve the June meeting minutes passed unanimously.

III. Vote on Sandy Yeung as non-voting representative of Family Action Network (FAN)

- A. Sandy Yeung will replace Bethany Ford as the FAN representative
- B. Rev. Gregory Groover invited the first motion to approve Sandy Yeung as the FAN representative
- C. Kitty Pell seconded the motion. The motion to approve Sandy Yeung as the non-voting representative of the Family Action Network passed unanimously.

IV. Discussion about Board goals

- A. Kay discussed the Board Goals that were reviewed at the previous Executive Committee meeting. The goals are as follows:
    - 1. Support the administration, faculty, and students in continuing to strengthen campus life and outcomes
    - 2. Secure land purchase and begin construction of new Upper School building
    - 3. Support and coordinate in every way possible the successful completion of the first phase of capital campaign
    - 4. Secure DESE approval for renewal of Commonwealth Charter Status.
    - 5. Strengthen communication and transparency among all boards and parent group
  - B. The Board agreed the list represented what all believe to be this year's goals.
    - 1. Kay Sloan invited the motion to vote on the goals. Reverend Groover made the motion. Gary Gut seconded the motion.
    - 2. The motion passed unanimously. The Board will keep the goals on hand throughout the year to ensure progress is being made.
- V. Committee Reports
- A. Finance Committee
    - 1. Andres Barraza was introduced as the new Director of Finance
    - 2. Audit Update
      - a) The school budget was left in a strong place for FY 17-18.
    - 3. Capital Campaign Update
      - a) Building will require ~\$29 million to construct.
        - (1) The \$29 million will come from as follows:
          - (a) \$19.2 million mortgage committed to Citizen's Bank
          - (b) \$2.9 million in new market tax credits
          - (c) Leaves \$7,855,000
        - b) Discussion of the capital campaign ensued
    - 4. Board members are feeling positive about the incoming funding and have noted important future events to secure funding opportunities.
  - B. Development Committee
    - 1. Update
      - a) Discussion about including the Board more in securing funding for Capital Campaign
      - b) Critical to increase annual fund for FY 18-19
  - C. Governance Committee Update

1. The next meeting will be October 9, 2018
- D. Education Committee Update
  1. Lisa Wong and Kimberly Nelson are the new chairs of the Committee
    - a) The first meeting included discussion of the Committee's mission statement and the upcoming DESE Charter Renewal visit.
  2. There will be two walkthroughs with Board members and other colleagues in preparation for the DESE visit.
- E. Joint Strategic Planning Committee Update
  1. The last meeting will be 10/1 with TDC
  2. October 23 meeting there will be a draft for strategic planning
  3. All Boards Meeting on November 27 will be when all entities strategic plans are presented
- VI. Review and Discuss:
  - A. CLCS School Report
    1. There was discussion about CLCS school attrition, particularly in the middle school.
      - a) Board members noted that once the new school is built, attrition will not be as much of a problem.
      - b) Board members also cited that music is key to keeping students at CLCS.
  - B. Center for Artistry and Scholarship
    1. No discussion due at this time.
- VII. Other business
  - A. No other business was discussed.

Kitty moved to adjourn the meeting. Elaine seconded the motion. The motion passed unanimously.

The meeting concluded at 6:36 pm.

#### **Documents/Exhibits Used During the Meeting**

1. September 20, 2018 CLCS Board Meeting Agenda
2. June 12, 2018 CLCS Board Meeting Minutes
3. Sandy Yeung Resume
4. Finance Committee Update
  - a. Cash Requirement Schedule
5. Facilities Update
6. Capital Campaign Updates:
  - a. Case Statement

- b. Naming Opportunities
  - c. Funding Prospects
- 7. School Report
  - a. CLCS Attrition by Grade Over Time
- 8. CAS Report
- 9. 9/15 All Boards Retreat Overview