

**CLCS Board Meeting Minutes**  
 June 12, 2019, 6:30pm – 8:00pm  
 Bruce C. Bolling – 2300 Washington Street, Dorchester MA

**Present:** Gary Gut, Kitty Pell, Sandy Yeung, Erika Sanchez, Kay Sloan, Kimberly Nelson, Martha Kleinman, Melanie Sheffield, Bob Grinberg, Tyrone Sutton, Brad Richardson, Takiya Anthony-Price, Lynn Cetrulo, Lisa Wong

**By phone:** Rev. Gregory Groover

**Staff:** Principal Nicole Mack, Director of Development Matt Chapuran, Director of Capital Campaign Rick Tagliaferri, Development Associate Allida Warn

**Guests:** Linda Nathan, Zakiyyah Sutton, Jill Davidson, Lisa Sankowski

The meeting began at 6:35pm.

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| <p><b>1. Public Comment</b><br/>         -No public comment</p>  | <p><b>6:35pm</b></p>   |
| <p><b>2. Approval of March 2019 Board Meeting Minutes</b><br/>         -Formal approval of previous Board Meeting Minutes<br/> <i>Action: Minutes unanimously approved.</i></p>  | <p><b>6:35-6:37pm</b><br/>         Documents:<br/>         1. March 2019 Board Meeting minutes</p> |
| <p><b>3. Vote to approve moving CLCS Development Committee to the Foundation</b><br/>         -Discussion about the ramifications of moving the Development Committee responsibilities over to the CLCS Foundation<br/> <i>Action: Minutes unanimously approved with 1 abstention.</i></p> | <p><b>6:37-6:55pm</b></p>  |

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| <p><b>4. Vote to approve FY2020 School Budget</b></p> <p>--Overview of the proposed budget for the next fiscal school year.</p> <p><i>Action: FY2020 Budget unanimously approved.</i></p>  | <p><b>6:55-7:15pm</b></p> <p>Document:</p> <p>1. FY2020 School Budget</p>    |
| <p><b>5. Annual Evaluation of CAS Service Agreement</b></p> <p>-The CLCS board discussed the conditions of CAS's service agreement to ascertain if they have been met by CAS and its E.D.</p>  | <p><b>7:15-7:30pm</b></p>  |
| <p><b>6. Acknowledgement of outgoing trustees</b></p> <p>-Gift-giving and acknowledgement of the following departing trustees: Brad Richardson, Melanie Shepherd, and Founding Board Chair Kitty Pell.</p>   | <p><b>7:30-7:45pm</b></p>  |
| <p><b>7. Committee Reports:</b></p> <p><b>Governance:</b></p> <p>-Governance Committee is interested in welcoming new trustees. The committee also plans to launch a mentoring program that allows for current trustees to mentor new incoming trustees.</p> <p><i>Action: Motion to approve slate for new trustees unanimously approved.</i></p> <p><b>Development:</b></p> | <p><b>7:45-8:05pm</b></p> <p>Documents:</p> <p>1. The Development Report</p> |

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| <p>-Capital Campaign Update</p> <p>-Annual Fund update</p> <p><b>Education:</b></p> <p>-Overview of learning opportunities from the past year and future ideas to improve relationships between board members, faculty, and parents.</p> <p><b>Facilities:</b></p> <p>Overview on construction of new building. Schedule is running about one-month late with demolition due to delays in getting permits to dig in the street in order to cap water and sewer connections</p> |  |
| <p><b>8. Approval of Annual Report Memo for DESE:</b></p> <p>-Discussion of annual report every charter school makes to the department of education.</p> <p><i><b>Action: Annual report Memo unanimously approved.</b></i></p>   | <p><b>8:05-8:15pm</b></p> <p>Documents:</p> <ol style="list-style-type: none"> <li>1. Annual Report Memo</li> </ol>  |
| <p><b>9. Adjournment</b></p> <p>-Board Chair Kay Sloan entertained a motion to adjourn the meeting at 8:15pm.</p>  | <p><b>8:15pm</b></p>   |
|  | <p>Other documents used during meeting:</p> <ol style="list-style-type: none"> <li>1. The agenda for the June 12 meeting</li> <li>2. Summary of Cedar Tree Highlights Report</li> <li>3. The CLCS School Report</li> <li>4. The CAS Board Report</li> <li>5. List of CLCS Board Dates for Next Year</li> </ol> |

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|  | 6. Class of 2019 High School Destinations and Portraits |
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